CREEK COUNTY RURAL WATER DISTRICT #2

BOARD OF DIRECTORS MEETING

January 9, 2018

The meeting was called to order at 5:30 p.m. by Harvey Morris, President. The roll was called and a quorum was recognized.

**BOARD MEMBERS PRESENT:** **BOARD MEMBERS ABSENT:**

Harvey Morris, President Roy Kirby, Member

Bill Martin, Vice President

Pat Scott, Secretary

Charles Volturo, Treasurer

Larry Bayouth, Member

Bergen Young, Member

**EMPLOYEES & GUESTS PRESENT:**

District staff: Dorothy Greek, Manager: Cindy Hubbell, Admin. Asst.: Marty Lademann, Field Supr.: Ryan Smith & Mark Mulder, Engineers, Poe and Associates: Larry French and Jim Pilkington, Board candidates: Steve Harris, Atty. for Creek 2.

**2. ENGINEER’S BUSINESS:**

**A.** Ryan Smith with Poe and Associates, flew a drone over the property at 131st and Lewis on Monday and took pictures of the damage caused by the construction work on adjoining property. He will send copies of the photos to Steve Harris.

B. Twin Mounds-Ryan recommends that he and Capital Planning Committee meet before next Board meeting.

C. Leak at the new tower could take 3 to 4 days to repair. The leak probably started October 27-28. Marty found the leak December 20th. We will review warranty-maintenance Bond to confirm procedures. Jay notified the Bond company January 5, 2018.

D. Report on Cherokee Pride Construction Co.

E. **Vote/Motion** by Larry Bayouth, second by Bill Martin to withdraw the motion from last month approving a letter to Cherokee Pride dated Dec. 12, 2017 in regard to the final payment on their Contract #2, from Poe and Associates with an offer to settle.

**Fo**r: Martin-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried.**

**Vote/Motion** by Charles Volturo, second by Larry Bayouth to approve letter from Poe and Associates dated January 9, 2018, outlining the details of the number of days over contract and stating they are responsible for $100,000.00 in Liquidated Damages. The draft will be approved by our legal counsel.

**Fo**r: Martin-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried.**

**3. EXECUTIVE SESSION:**

The purpose of the Executive Session relates to property owned by the District at 131st and Lewis, and encroachment of the property by a neighboring owner.

**B. Vote /Motion:** by Bill Martin, second by Pat Scott to enter into Executive Session. Time 6:40pm.

**Fo**r: Martin-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

Cindy Hubbell and Steve Harris invited to stay.

**D. Vote /Motion:** by Bill Martin, second by Charles Volturo to end Executive Session at 6:57 p.m.

**Fo**r: Martin- yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

 No motions were made or actions taken during Executive Session.

**E. Vote /Motion:** by Bill Martin, second by Pat Scott, that the Board of Creek County RWD2 authorize our attorney Steve Harris, to send a letter to Yorktown Developers, regarding damages caused by their encroachment on our property and spoilage of our pond at 131st and Lewis.

**Fo**r: Martin- yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**4.VISITORS BUSINESS:**

None

**5. WATER AND FIELD REPORT:**

Marty Lademann reported that we have some major leaks on Tulsa North near the new tower. The leak is getting progressively worse. To close the new tower we will have to serve the Tulsa North customers with Sapulpa water which is treated with chlorine not chloramine. Possibly on the 23rd of this month we will start the new telemetry system, it should take 3 days to install and we will be able to monitor more than we are now.

6**. CONSENT AGENDA BUSINESS:**

 6a**.** Regular Meeting Minutes of 12/12/2017

 6b. Treasurer’s Report (pages 2 thru 5)

 6c. Accounts Payable Report (pages 6)

 6d. Transfer of Benefit Units & New Taps (page 7)

**Discussion/Vote:** The board members reviewed and asked questions regarding the Consent Agenda Business.

**Motion:** by Bill Martin, second by Bergen Young to accept the Consent Agenda Business.

**For**: Martin-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**7. PREVIOUSLY KNOWN BUSINESS OR OLD BUSINESS:**

**A.** Discussion regarding easement for PSO at 131st and Lewis. Harvey and Marty will meet with PSO tomorrow.

**B.** No vote on PSO easement.

**C Vote/Motion:** by Bill Martin, second by Bergen Young for the Board to authorize the purchase of new VFD motors for the Kellyville pump station, amending amount of money for a variable speed pump up to $50,000.00, we will keep the old motors to reuse.

**For**: Martin-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**D.** Request by ONG for release of easement given by Vernon Brummett in 1964 to the water district.

This item was previously tabled.

**Vote/Motion:** byCharles Volturo, second by Larry Bayouth to deny the release of easement for ONG. We will maintain the easement because we have a 6” line there.

**For**: Martin-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**

**8.** **UNKNOWN BUSINESS OR NEW BUSINESS:**

**10. BOARD MEMBERS’ COMMENTS AND DISCUSSION:**

**11. MANAGER’S REPORT:**

Dorothy reported that Jerry's Excavation contacted her and said they will need extra time for cleanup at 81st and 33rd; the delay is weather related.

Jay Cobb had contacted Dorothy on Monday regarding the attendance of an additional engineer. Mark Mulder will be attending our meetings and he will stay beyond the time when our primary engineer, Ryan Smith, has to leave to get to another meeting in Waggoner. Per Jay, we will only be billed for one engineer's time.

Dorothy reported that the identification numbers for the field vehicles have been purchased and have been placed on the trucks.

 **ADJOURNMENT:**

**Motion:** There being no further business, a motion was made by Larry Bayouth and seconded by Pat Scott to adjourn the meeting at 8:30pm.

**For**: Martin-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

Minutes recorded by tape and Cindy Hubbell; reviewed by Dorothy Greek.