CREEK COUNTY RURAL WATER DISTRICT #2

BOARD OF DIRECTORS MEETING

December 12, 2017

The meeting was called to order at 5:30 p.m. by Harvey Morris, President. The roll was called and a quorum was recognized.

**BOARD MEMBERS PRESENT:** **BOARD MEMBERS ABSENT:**

Harvey Morris, President

Bill Martin, Vice President

Pat Scott, Secretary

Charles Volturo, Treasurer

Larry Bayouth, Member

Roy Kirby, Member

Bergen Young, Member

**EMPLOYEES & GUESTS PRESENT:**

District staff: Dorothy Greek, Manager: Cindy Hubbell, Admin. Asst.: Marty Lademann Field Supt.: Joy Kotey, Engineer, Poe and Associates: Larry French and Jim Pilkington, Board candidates.

**2. ENGINEER’S BUSINESS:**

**A.** Ryan Smith with Poe and Associates was ill.

**3. PROJECT ENGINEER’S BUSINESS:**

**A.** Joy Kotey Engineer, reported the project at 81st ST & 33rd W Ave. will be complete in about 10 days.

**4. EXECUTIVE SESSION:**

The purpose of the Executive Session relates to a monetary claim for Cherokee Pride, related to construction for the District, also, another separate matter which is unrelated to the matter concerning Cherokee Pride.

**Vote /Motion:** by Bergen Young, second by Charles Volturo to enter into Executive Session. Time 5:50pm.

**Fo**r: Martin-yes, Kirby-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**Vote /Motion:** by Charles Volturo, second by Pat Scott to end Executive Session at 6:30 p.m.

**Fo**r: Martin- yes, Kirby-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

 No motions were made or actions taken during Executive Session.

**F.** **Vote /Motion:** By Charles Volturo, second by Larry Bayouth, to approve the letter Poe and Associates drafted dated Dec. 12, 2017, addressed to Cherokee Pride Construction in regard to their Contract #2, with the stipulation that before the letter is sent, our attorney review and approve the letter as it is written.

**Fo**r: Martin- yes, Kirby-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**G**. No action taken regarding employment/employee matter.

**5.VISITORS BUSINESS:**

None

**6. WATER AND FIELD REPORT:**

Marty Lademann reported that Jenks Fence will fix the fences at the Tulsa South and Sapulpa locations.

7**. CONSENT AGENDA BUSINESS:**

 7a**.** Regular Meeting Minutes of 11/14/2017

 7b. Treasurer’s Report (pages 2 thru 5)

 7c. Accounts Payable Report (pages 6)

 7d. Transfer of Benefit Units & New Taps (page 7)

**Discussion/Vote:** The board members reviewed and asked questions regarding the Consent Agenda Business.

**Motion:** by Bill Martin, second by Roy Kirby to accept the Consent Agenda Business.

**For**: Martin-yes, Kirby-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**8. PREVIOUSLY KNOWN BUSINESS OR OLD BUSINESS:**

Board members request that items tabled from previous meetings be listed here.

**9.** **UNKNOWN BUSINESS OR NEW BUSINESS:**

**Vote/Motion:** By Charles Volturo, second by Bill Martin to approve Permit No. WL000072170411 for the construction of 3,255 linear feet of eight inch PVC, 4,327 linear feet of (6) inch PVC potable water line and all appurtenances to serve the Presley Heights Addition, Tulsa County, Oklahoma.

**For**: Martin-yes, Kirby-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**10. BOARD MEMBERS’ COMMENTS AND DISCUSSION:**

**11. MANAGER’S REPORT:**

Dorothy reported on the right of way easement request from Mark Payton for PSO at the 131st and Lewis property. Mr. Payton said the paperwork will not be ready until after the Christmas holiday.

 **ADJOURNMENT:**

**Motion:** There being no further business, a motion was made by Larry Bayouth and seconded by Pat Scott to adjourn the meeting at 7:30pm.

**For**: Martin-yes, Kirby-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

Minutes recorded by tape and Cindy Hubbell; reviewed by Dorothy Greek.