CREEK COUNTY RURAL WATER DISTRICT #2

BOARD OF DIRECTORS MEETING

April 10, 2018

The meeting was called to order at 5:30 p.m. by Harvey Morris, President. The roll was called and a quorum was recognized.

**BOARD MEMBERS PRESENT:** **BOARD MEMBERS ABSENT:**

Harvey Morris, President

Bill Martin, Vice President

Charles Volturo, Treasurer

Larry Bayouth, Secretary

Pat Scott, Member

Bergen Young, Member

Larry French, Member

**EMPLOYEES & GUESTS PRESENT:**

District staff: Dorothy Greek, Manager: Cindy Hubbell, Admin. Asst.: Marty Lademann, Field Supr.: Ryan Smith and Mark Mulder, Engineers, Poe and Associates: Steve Harris & Max Harris Attorneys for Creek 2: Tim Fox, customer: Steve Murphy & Garry Gaskins for Yorktown Builders.

**2. ENGINEER’S BUSINESS:**

**A.** Ryan Smith with Poe and Associates reported that the plans for the new capital improvements are almost complete. Charles Volturo requested that the repair to the waterlines on Kiefer Hill be put at the top of the list, if possible. This will be advertised as one project.

**B**. Ryan has been in contact with the engineer for the Twin Mounds project discussing a cost estimate for 10” and 12” waterlines.

**C.** Mark Mulder is the engineer overseeing the repairs to the Tulsa North Tower. Mark reported 14 fittings leaked and helped estimate the water loss at $22,352.26, which we will bill McGuire Iron for, since the tower is under warranty, we will also ask to be reimbursed for Tulsa divers in the amount of $3,500.00 for warranty work.

E. Vote/Motion by Bill Martin, second by Bergen Young to revise letter by $3,500.00 and have Poe Engineering send it to McGuire Iron.

**For:** French-yes, Young-yes, Scott-yes, Bayouth-yes, Martin-yes. **Against**: Volturo-no **Motion carried**.

**3. Vote/Motion:** by Bill Martin, second by Pat Scott to approve agreement with the City of Glenpool concerning the paragraph 10(f) of the Glenpool and Creek -2 Settlement Agreement of 2015.

**For:** French-yes, Young-yes, Scott-yes, Bayouth-yes, Volturo-yes and Martin **Against**: None. **Motion carried**.

**4. Executive Session –** The board will conduct an executive session with its legal counsel pursuant to Title 25 Oklahoma Statues, Section 307(B) (4) concerning pending investigations by legal counsel relative to claims by and against the district. The board will also conduct an executive session pursuant to Title 25, OS, Sect. 307(B) (3) concerning purchase or appraisal of real property or an interest in real property.

**Vote/Motion:** by Bill Martin, second by Pat Scott to enter into executive session.

**For:** French-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

Time 6:10pm, Ryan Smith , Mark Mulder, Steve Harris, Max Harris and Cindy Hubbell invited to stay.

Bill Martin left at 6:45pm.

**4 A. Vote/Motion:** by Larry Bayouth, second by Pat Scott to come out of executive session. Time 6:45pm.

**For:** French-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried.**

No motions were made or votes taken during executive session.

**Vote/Motion:** by Larry Bayouth, second by Charles Volturo to retain an unrestricted easement of 100’ by 100’ and a unrestricted easement of a 35’ across the south end of the property at 131st and Lewis and to continue on with the contract the way it was originally written with those two exceptions, and to close within 30 days from today which will be May 10, 2018. The board authorizes the Chairman to sign the contract once approved by counsel.

**For:** French-yes, Young-yes, Bayouth-yes, and Volturo-yes. **Abstain**- Scott **Against**: None. **Motion carried**.

**Vote/Motion: to amend the prior motion** by Larry Bayouth, second by Bergen Young, to retain a permanent easement of 100’ by 100’ and an easement of a 35’ across the south end of the property at 131st and Lewis and the only restriction being on the building, it must be no larger than 25’ by 25’, no taller than 30’, with no restrictions on towers, generators or fuel tanks.

**For:** French-yes, Young-yes, Bayouth-yes, and Volturo-yes. **Abstain**- Scott **Against**: None. **Motion carried**.

**5.VISITORS BUSINESS:** None

**6. WATER AND FIELD REPORT:**

Marty Lademann: 11 leaks were repaired last month. Marty has been working on the map update. The Shadowens' line extension has been completed.

The water towers will all be filled tomorrow and the new telemetry will be turned on. The field crew will start spraying and mowing this month.

**7. CONSENT AGENDA BUSINESS:**

 7a**.** Regular Meeting Minutes of 03/13/2018 and Special Meeting Minutes from 03/29/2018.

 7b. Treasurer’s Report (pages 2 thru 5)

 7c. Accounts Payable Report (pages 6)

 7d. Transfer of Benefit Units & New Taps (page 7)

**Discussion/Vote:** The board members reviewed and asked questions regarding the Consent Agenda Business.

**Motion:** by Bergen Young, second by Larry Bayouth, to accept the Consent Agenda Business.

**For:** French-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**8. PREVIOUSLY KNOWN BUSINESS OR OLD BUSINESS:**

A. A report from committee on progress to find a new manager.

**9.** **UNKNOWN BUSINESS OR NEW BUSINESS:**

A. **Vote/Motion:** by Charles Volturo, second by Bergen Young to adopt a new employment application suggested by Steve Harris.

**For:** French-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**

**10. BOARD MEMBERS’ COMMENTS AND DISCUSSION:**

**11. MANAGER’S REPORT:**

Shawn, from SJE Rhombus, was here working with Mike Phillips to setup the telemetry. He will be here into next week as well.

The committee met to discuss the progress on replacing the District Manager, which is effective July 1st. So far, notices of the position being available have been submitted to Oklahoma Rural Water Association and Oklahoma Water Resources Board. Additional notices will be circulated, including the Tulsa World, to spread the news further.

Once again, it is time to prepare the CCR. Dorothy has already contacted Accurate Lab to begin that process.

They do a good job at a reasonable price.

 **12. ADJOURNMENT:**

**Motion:** There being no further business, a motion was made by Larry Bayouth and seconded by Pat Scott to adjourn the meeting at 8:40pm.

**For:** French-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

Minutes recorded by tape and Cindy Hubbell; reviewed by Dorothy Greek.