CREEK COUNTY RURAL WATER DISTRICT #2

BOARD OF DIRECTORS MEETING

December 13, 2016

The meeting was called to order at 5:30 p.m. by Harvey Morris, President. The roll was called and a quorum was recognized.

**BOARD MEMBERS PRESENT:** **BOARD MEMBERS ABSENT:**

Harvey Morris, President

Bill Martin, Vice-President

Charles Volturo, Treasurer

Larry Bayouth, Secretary

Pat Scott, Member

Bergen Young, Member

Roy Kirby, Member

 **EMPLOYEES & GUESTS PRESENT:**

District staff: Dorothy Greek, Manager: Cindy Hubbell, Admin. Asst.: Marty Lademann, Field Supervisor: John Leibherr, Asst Field Sup.: Joy Kotey, Engineer with Poe and Associates: Chris Burton and Jared Jones, First Oklahoma Development.

**2. ENGINEERS REPORT:**

**A.** Joy Kotey discussed progress on the Creek 2 improvements.

**B. Discussion/vote;** on Pay Request #6 in the amount of $78,375.00 for Maguire Iron, as recommended by Joy Kotey, Engineer.

 **Motion:** by Charles Volturo second by Bill Martin, to approve Pay Request #6 the amount of $78,375.00 for Maguire Iron, as recommended by Joy Kotey, Engineer.

 **For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes, Bayouth-yes and Kirby-yes. **Against**: None

**Motion carried**.

**C. Discussion/vote;** on Pay Request #6 for Cherokee Pride Construction in the amount of $33,403.90 as recommended by Joy Kotey, Engineer.

**Motion:** by Larry Bayouth, second by Pat Scott, to approve a Pay Request #6 for Cherokee Pride Construction in the amount of $33,403.90 as recommended by Joy Kotey, Engineer.

**For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes, Bayouth-yes and Kirby-yes. **Against**: None

**Motion carried**.

**D. Discussion/vote;** on Pay Request #7 in the amount of $128,648.99 for Kalka Construction Co. as recommended by Joy Kotey, Engineer.

**Motion:** by Bergen Young, second by Pat Scott, to approve Pay Request #7 in the amount of $128,648.99 for Kalka Construction Co. as recommended by Joy Kotey, Engineer

**For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes, Bayouth-yes and Kirby-yes. **Against**: None.

**Motion carried**

**E**. **Discussion/vote;** on Pay Request #5 in the amount of $325,491.70 for Jerry’s Excavation, Inc. as recommended by Joy Kotey Engineer.

**Motion:** by Charles Volturo, second by Bill Martin, to approve Pay Request #5 in the amount of $325,491.70 for Jerry’s Excavation, Inc. as recommended by Joy Kotey Engineer.

 **For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes, Bayouth-yes and Kirby-yes. **Against**: None. **Motion carried.**

**F. Discussion/vote;** on Pay Estimate #6 (October) in the amount of $22,257.34 for Poe and Associates, Inc., as recommended by Joy Kotey, Engineer.

**Motion:** by Bill Martin, second by Pat Scott, to approve Pay Estimate #6 (October) in the amount of $22,257.34 for Poe and Associates, Inc., as recommended by Joy Kotey, Engineer.

**For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes, Bayouth-yes and Kirby-yes. **Against**: None.

**Motion carried.**

**G. Discussion/vote;** on Change Order Request #5, (revised) Cherokee Pride for an extra 470 lineal feet of 14” HDPE pipe and 14”HDPE directional bore required to construct the HDPE section Waterline “B”. The cost of this change order is $42,300.00 as recommended by Joy Kotey, Engineer

**Motion:** by Bill Martin, second by Pat Scott, to approve Change Order Request #5, (revised) Cherokee Pride for an extra 470 lineal feet of 14” HDPE pipe and 14”HDPE directional bore required to construct the HDPE section Waterline “B”. The cost of this change order is $42,300.00.

**For**: Young-yes, Scott-yes, Martin-yes, Volturo-yes, Bayouth-yes and Kirby-yes. **Against**: None

**Motion carried.**

**H. Discussion/Vote** on Change Order request #6, Jerry’s Excavation, to remove waterline “Q2” in its entirety from Contract #4, including all fittings, appurtenances and pipe required to construct the waterline. This will reduce the contract price by $52,943.00

**Motion:** by Bergen Young, second by Pat Scott to approve Change Order request #6, Jerry’s Excavation, to remove waterline “Q2” in its entirety from Contract #4, including all fittings, appurtenances and pipe required to construct the waterline and reduce the contract price by $52,943.00.

**For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes, Bayouth-yes and Kirby-yes. **Against**: None

**Motion carried.**

**3. VISITORS’ BUSINESS:**

1. Jarad Jones and Chris Burton with First Oklahoma Development discussed future plans of the District's property at 131st and Lewis with the Board.

**4. WATER AND FIELD REPORT:**

1. Report from Assistant Field Supervisor, John Liebherr
2. **Discussion/Vote** on quote from Falcon Field Services for the tie-in to the master meter at East 131st St. South & South Lewis Avenue.

 **Motion:** ByBill Martinto table Vote until next meeting following a pressure check. **For**: Martin-yes,

 Volturo-yes, Young-yes, Scott-yes, Bayouth-yes and Kirby-yes. **Against**: None

 **Motion carried.**

1. **Discussion/Vote** on change to our boot allowance policy to increase the annual amount from $150.00 to $200.00.
2. **Motion:** by Bill Martin, second by Pat Scott to change our boot allowance policy and increase the annual amount from $150.00 to $200.00.

 **For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes, Bayouth-yes and Kirby-yes. **Against**: None

 **Motion carried.**

**5. CONSENT AGENDA BUSINESS:**

 5a**.** Regular Meeting Minutes of 11/10/16.

 5b. Treasurer’s Report (pages 2 thru 5)

 5c. Accounts Payable Report (pages 6)

 5d. Transfer of Benefit Units & New Taps (page 7)

**Discussion/Vote:** The board members reviewed and asked questions regarding the Consent Agenda Business.

**Motion:** by Bergen Young, seconded by Larry Bayouth to accept the modified Consent Agenda Business.

**For**: Young-yes, Martin-yes, Volturo-yes, Scott-yes, Bayouth-yes, Kirby-Yes.  **Against**: None

**Motion carried**.

**6. PREVIOUSLY KNOWN BUSINESS OR OLD BUSINESS:**

**7.** **UNKNOWN BUSINESS OR NEW BUSINESS:**

1. **Discussion/Vote** on voluntary participation of new section of law codified in the Oklahoma Statutes as Section 22-112.5 of Title 11. This Act proposes that property receiving sewer or waste water service from another public entity, and where the sewer or waste water account for the property has been found to be delinquent as determined by the policies adopted by the public entity regarding non-payment, the governing body of the public entity providing sewer or waste water service to that property may request that the public entity providing water service terminate water service. Since the statute is permissive in nature, but not mandatory, the District’s Board of Director’s has the option not to participate. The City of Glenpool is excluded because of a previous Agreement with them.

**Motion:** by Bill Martin, second by Pat Scott to decline to participate on any basis, with any Authority having to do with sewer unless there is an existing agreement in place. The Oklahoma Statute Section 22-112.5 of Title 11 is not mandatory but is voluntary and there is nothing in our current customer contract that would allow us to disconnect water for nonpayment of a sewer bill.

 **For**: Young-yes, Martin-yes, Scott-yes, Kirby-Yes.  **Against**: Volturo-no, Bayouth-no. **Motion carried**.

**8. BOARD MEMBERS’ COMMENTS AND DISCUSSION:**

**9. MANAGER’S REPORT:**

Dorothy said that she had spoken to a representative from ONG regarding the installation of the generator.

He said he wants to make a trip back out to our office to look at the site.

As far as we know, the Tulsa master meter in the vault at 131st and Lewis is still leaking. We will check with them again to see if one of the city's service people have been out there.

Mike Phillips continues to come to the District every Wednesday to work on the telemetry system. Last week I showed him a bill that we received from Primex; it was for $62,000.00. He said that was too high, and he took a copy of it to call his contact there to discuss the charges.

Our Christmas toy drive in support of the Kiefer Firefighters was a big success. Thank you to all who contributed.

Because the holidays occur on the weekend this year, the office will be closed December 23rd and 26th.

**10. ADJOURNMENT:**

**Motion:** There being no further business, a motion was made by Larry Bayouth and seconded by Pat Scott to adjourn the meeting at 8:24: pm.

**For**: Young-yes, Martin-yes, Volturo-yes, Scott-yes, Bayouth-yes and Kirby-yes. **Against:** None. **Motion carried.**

Minutes recorded by tape and Cindy Hubbell; reviewed by Dorothy Greek.