CREEK COUNTY RURAL WATER DISTRICT #2

BOARD OF DIRECTORS MEETING

December 8, 2015

The meeting was called to order at 5:45 p.m. by Harvey Morris, President. The roll was called and a quorum was recognized.

**BOARD MEMBERS PRESENT:** **BOARD MEMBERS ABSENT:**

Harvey Morris, President

Bill Martin, Vice-President

Larry Bayouth, Secretary

Charles Volturo, Treasurer

Roy Kirby, Member

Pat Scott, Member

Bergen Young, Member

**EMPLOYEES & GUESTS PRESENT:**

District staff: Dorothy Greek, Manager: Cindy Hubbell, Admin. Asst.: Marty Lademann, Field Supervisor, and Jered McCaskey, field employee.

**2. VISITORS’ BUSINESS:**

None

**3. EXECUTIVE SESSION**

 **A.** An executive session will be held by the Board in accordance with title 25 OKL. Stat. 307 (B) (1)

which authorizes an executive session for the stated business and purpose to discuss the employment, hiring, promotion, demotion, discharge, or resignation of a salaried officer or employee.

 **B.** **Discussion / vote** to convene in executive session.

**Motion:** Bill Martin moved to convene into executive session, second by Pat Scott. 6:15p.m.

**For:** Young-yes, Martin-yes, Scott-yes, Bayouth-yes, Kirby-yes, Volturo-yes.

**Against:** None

**Motion carried.**

 **E. Discussion / vote** to reconvene into open session.6:40 p.m.

**Motion:** Pat Scott moved to reconvene into open session, second by Roy Kirby.

**For:** Young-yes, Martin-yes, Scott-yes, Bayouth-yes, Kirby-yes, Volturo-yes.

**Against:** None

**Motion carried.**

Following the Executive session, there were no decisions/votes made by the Board.

**4. WATER AND FIELD REPORT:**

Marty Lademann discussed the District water loss of 4.02%. He also discussed the progress of ongoing projects and the installation of a hydrant at 186th Street and Hickory. Flushing was completed on the line by the new Neighborhood Market in Jenks.

**5. CONSENT AGENDA BUSINESS:**

 5a**.** Regular Meeting Minutes of 11/10/15

 5b. Treasurer’s Report (pages 2 thru 5)

 5c. Accounts Payable Report (pages 6)

 5d. Transfer of Benefit Units & New Taps (page 7)

**Discussion/Vote:** The board members reviewed the consent agenda business; questions were asked and answered.

**Motion**: Bill Martin moved to accept the Consent Agenda with the exception of changes to **2.Visitors Business A.**

The amount should be $$6,409,000.00. Mr. Martin’s motion was seconded by Roy Kirby.

**For**: Young-yes, Martin-yes, Scott-yes, Bayouth-yes, Kirby-yes, Volturo-yes.

**Against**: None

**Motion carried**.

**6.** **PREVIOUSLY KNOWN BUSINESS OR OLD BUSINESS:**

1. Dorothy reported that there will be a meeting with Don DeSelms and Steve Harris at 2:00 p.m. on December 9th; the purpose of the meeting is to discuss the proposed amendment to the water contract with Creek-1. The committee of Charles Volturo, Larry Bayouth, and Pat Scott will also be in attendance. Mr. DeSelms and Mr. Harris are still in the process of preparing the new amendment to the water contract with Creek-1.
2. A committee consisting of Pat Scott, Harvey Morris and Bergen Young reported that they have been in discussion with a landowner concerning the option of acquiring 9.6 acres of land. This would be used in the future for an additional water tower.

 **7.** **UNKNOWN BUSINESS OR NEW BUSINESS:**

Larry, Roy, Marty, and Dorothy had attended a Sustainable Management of Rural and Small Water Systems class earlier in the day; the class was presented by staff members of ORWA.

**8. BOARD MEMBERS’ COMMENTS AND DISCUSSION:**

Discussion centered around keeping closer track of future developments in the district.

**9. MANAGER’S REPORT:**

Dorothy Greek reported that Lindsay, Sequoyah Software, said that it is possible for their software to read all of the numbers on the meter or just in thousands as we do now. This can be done by changing a code in the multiplier that figures the bill. Before any decision would be considered, we could do a small test area to see how it works.

USDA Rural Development is reviewing our legal services work; it is unknown how long that review may take.

The approved amendment from the City of Tulsa used the wrong loan date, so the document is going back to be corrected.

I have been in contact with Jim Dickson, the man from Pawnee #1, who has been assigned the task of moving the aqua storage tank from the Tulsa North site. Jay will put him in touch with someone who can help him with this move.

On December 1st, the committee working on a possible parcel of land in the Tulsa South area met with Bob Douglas; Mr. Douglas owns some property in that area. A future meeting is planned after both parties have more information on the property.

The ORWA class on Sustainable Management of Rural and small water systems was very well attended. There were ten different areas of study, and we broke-off into small groups for more focused discussion on an assigned area.

**ADJOURNMENT:**

**Motion:** There being no further business, a motion was made by Larry Bayouth and seconded by Pat Scott to adjourn the meeting at 7:40 pm.

**For**: Young-yes, Martin-yes, Scott-yes, Bayouth-yes, Kirby-yes, Volturo-yes.

**Against:** None

**Motion carried.**

Minutes recorded by tape and Cindy Hubbell; reviewed by Dorothy Greek.