CREEK COUNTY RURAL WATER DISTRICT #2

BOARD OF DIRECTORS MEETING

February 14, 2017

The meeting was called to order at 5:30 p.m. by Harvey Morris, President. The roll was called and a quorum was recognized.

**BOARD MEMBERS PRESENT:** **BOARD MEMBERS ABSENT:**

Harvey Morris, President Roy Kirby, Member

Bill Martin, Vice-President

Charles Volturo, Treasurer

Larry Bayouth, Secretary

Pat Scott, Member

Bergen Young, Member

 **EMPLOYEES & GUESTS PRESENT:**

District staff: Dorothy Greek, Manager: Cindy Hubbell, Admin. Asst.: Marty Lademann, Field Supervisor: John Leibherr, Asst Field Sup.: Joy Kotey & Ryan Smith Engineers with Poe and Associates and Henry Penix, customer.

**2.Visitors Business**

1. Mr. Penix, developer of Oak LeafEstatesdiscussed information he obtained regarding the installation of a waterline along 33rd W Ave. Ryan Smith, Poe & Associates was also available to answer questions about the water line.
2. Ryan Smith answered questions asked about water service for Oak Leaf Estates.
3. No vote or motions.
4. Review and discussion of 2015-2016 Audit, as performed by Eric Bledsoe, CPA, with Sanders, Bledsoe and Hewitt.
5. Vote to accept 2015-2016 Audit as presented by Eric Bledsoe.

**Motion:** by Bill Martin, second by Larry Bayouth to accept 2015-2016 Audit as presented by Eric Bledsoe.

 **For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes, and Bayouth-yes. **Against**: None

 **Motion carried**.

**3. PROJECT ENGINEER’S REPORT:**

1. Joy Kotey discussed progress on the Creek 2 improvements.

 Contract #1: The water tower is being sandblasted in preparation of being painted. Completion of tower should be in April.

Contract #2: Work on 81st Street is progressing slowly, there is some concern about completing the project on time. Two smaller lines have been laid on 97th and 101st Street.

Contract #3: All that remains to be done is a section of 49th W Ave., north of Hwy 117 and cleaning up.

Contract #4: All of the line in this contract has been laid, tied-in, tested and is in service. They are in the clean-up stage.

**B. Discussion/vote;** on Pay Request #7 in the amount of $34,675.00 for Maguire Iron, Inc., as recommended by Joy Kotey, Engineer.

 **Motion:** by Pat Scott, second by Bergen Young, to approve Pay Request #7 in the amount of $34,675.00 for

 Maguire Iron, Inc. as recommended by Joy Kotey, Engineer.

 **For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes, and Bayouth-yes. **Against**: None

 **Motion carried**.

**C. Discussion/vote;** on Pay Request #9 for Kalka Construction Co. in the amount of $170,762.26, as recommended by Joy Kotey, Engineer.

**Motion:** by Bergen Young, second by Larry Bayouth, to approve a Pay Request #9 for Kalka Construction Co. in the amount of $170,762.26 as recommended by Joy Kotey, Engineer.

**For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes and Bayouth-yes. **Against**: None

**Motion carried**.

**D. Discussion/vote;** on Pay Request #7 in the amount of $245,027.17 for Jerry’s Excavation, Inc., as recommended by Joy Kotey, Engineer.

**Motion:** by Pat Scott, second by Bill Martin, to approve Pay Request #7 in the amount of $245,027.17 for Jerry’s Excavation, Inc., as recommended by Joy Kotey, Engineer.

**For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes and Bayouth-yes. **Against**: None.

**Motion carried.**

**E**. **Discussion/vote;** on Pay Request #8 (December) in the amount of $42,877.77 for Poe and Assoc. Inc. as recommended by Joy Kotey Engineer.

**Motion:** by Bill Martin, second by Pat Scott, to approve Pay Request #7 in the amount of $42,877.77 for Poe and Assoc. Inc. as recommended by Joy Kotey Engineer.

 **For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes and Bayouth-yes **Against**: None. **Motion carried.**

**F. Discussion/vote;** to rescind Change request No. 9, for Cherokee Pride Construction, in the amount of (minus) $3,988.25, a credit, which replaces the originally designed west tie-in for Water-line “F” to a hot tap connection, as explained by Joy Kotey.

**Motion:** by Larry Bayouth, second by Charles Volturo, to approve rescinding Change request No. 9, for Cherokee Pride in the amount of (minus) $3,988.25.

**For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes and Bayouth-yes. **Against**: None.

**Motion carried.**

**G. Discussion/vote;** on Change Order #10, for Cherokee Pride Construction in the amount of $51,748.08 on payment for the extra 589 lineal feet of 10” HDPE pipe (with increased pipe price) and 10” HDPE directional bore required to construct the HDPE section of Waterline “D” as explained by Joy Kotey, Engineer.

**Motion:** by Charles Volturo, second by Pat Scott, to approve Change Order Request #10, for Cherokee Pride Construction in the amount of $51,748.08 on payment for the extra 589 lineal feet of 10” HDPE pipe (with increased pipe price) and 10” HDPE directional bore required to construct the HDPE section of Waterline “D”.

**For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes and Bayouth-yes. **Against**: None.

**Motion carried.**

**4. WATER AND FIELD REPORT:**

1. Report and discussion from Field Supervisor, Marty Lademann.

The new Mini-Storage at 151st and Elwood’s water meter is in service and the Roller Line Extension at 181st and Peoria is complete. The Tulsa master meter tie-in should be completed soon and will serve 40 customers at this time.

**5. CONSENT AGENDA BUSINESS:**

 5a**.** Regular Meeting Minutes of 01/10/2017 and Special Meeting Minutes of February 6, 2017.

 5b. Treasurer’s Report (pages 2 thru 5)

 5c. Accounts Payable Report (pages 6)

 5d. Transfer of Benefit Units & New Taps (page 7)

**Discussion/Vote:** The board members reviewed and asked questions regarding the Consent Agenda Business.

**Motion:** by Bill Martin, seconded by Bergen Young to accept the Consent Agenda Business.

**For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes and Bayouth-yes. **Against**: None.

**Motion carried.**

**7. PREVIOUSLY KNOWN BUSINESS OR OLD BUSINESS:**

 **A. Discussion/Vote** on company for installation of a generator for the office.

 **Motion:** by Larry Bayouth, second by Pat Scott to **table** purchasing a generator for the office.

 **For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes and Bayouth-yes. **Against**: None.

 **Motion carried.**

1. **Discussion/Vote** on company for installation of a safe room for the staff.

 **Motion:** by Charles Volturo, second by Pat Scott to table purchasing a safe room until next month.

  **For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes and Bayouth-yes. **Against**: None.

 **Motion carried.**

**8.** **UNKNOWN BUSINESS OR NEW BUSINESS:**

1. **Discussion/Vote;** on Permit Exception request No. WL000019161041 for the construction of 1,479 linear feet of six (6) inch PVC potable waterline and all appurtenances. To serve the Residential Lots at the Estates of Briar Creek, Section 4, Township 18N, Range 12E.

**Motion:** by Charles Volturo, second by Bill Martin to approve Permit Exception request No. WL000019161041 for the construction of 1,479 linear feet of six (6) inch PVC potable waterline and all appurtenances to serve the Residential Lots at the Estates of Briar Creek, Section 4, Township 18N, Range 12E.

 **For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes and Bayouth-yes. **Against**: None

  **Motion carried.**

1. **Discussion/Vote;** on proposal from T-Mobile for permission to keep their equipment active on the current Tulsa North Tower on a month to month basis. They suggested a date no later than October 31, 2017, but they may be gone sooner than that. We will continue to receive a stipend of $716.87 monthly for their permission to remain there during that time.
2. **Motion:** by Charles Volturo, second by Bill Martin to approve a proposal from T-Mobile for permission to keep their equipment active on the current Tulsa North Tower on a month to month basis for a stipend of $716.87 a month.

 **For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes and Bayouth-yes. **Against**: None

 **Motion carried.**

**9. BOARD MEMBERS’ COMMENTS AND DISCUSSION:**

**10. MANAGER’S REPORT:**

Dorothy reported that she had talked to a lady in the managing office of Inverness Village. Dorothy asked her to email the most recent contracts they had with us, and the lady emailed them to her. These were the same ones that we had in our file from 2007. The two documents only specified the separate water rates for domestic usage and sprinkler usage.

The ORWA Annual Meeting this year will be at the Renaissance Hotel in Tulsa. It will begin on April 18th and end on April 20th

**11. ADJOURNMENT:**

**Motion:** There being no further business, a motion was made by Larry Bayouth and seconded by Pat Scott to adjourn the meeting at 8:35 pm.

**For**: Martin-yes, Volturo-yes, Young-yes, Scott-yes and Bayouth-yes. **Against**: None

**Motion carried.**

Minutes recorded by tape and Cindy Hubbell; reviewed by Dorothy Greek.