CREEK COUNTY RURAL WATER DISTRICT #2

BOARD OF DIRECTORS MEETING

June 14, 2016

The meeting was called to order at 5:30 p.m. by Harvey Morris, President. The roll was called and a quorum was recognized.

**BOARD MEMBERS PRESENT:** **BOARD MEMBERS ABSENT:**

Harvey Morris, President

Bill Martin, Vice-President

Larry Bayouth, Secretary

Charles Volturo, Treasurer

Pat Scott, Member

Roy Kirby, Member

Bergen Young, Member

**EMPLOYEES & GUESTS PRESENT:**

District staff: Dorothy Greek, Manager: Cindy Hubbell, Admin. Asst.: Marty Lademann, Field Supervisor, Rick Petricek, Engineer with Poe and Associates, Jim Burcham; Look Realtors, Sandy Mathews, Ronnie Bichsel, Ronnie Kalka, with Kalka Construction, Harlan Yocham, with Cherokee Pride Construction, Joy Kotey, Jay Cobb, with Poe & Associates, and Steve Harris, attorney for Creek 2.

**2. ENGINEERS REPORT**

 Rick Petricek . Rick discussed progress on the Creek 2 improvements. On Contract #1 there were no pay requests.

**B. Discussion/vote** on Contract #3, Pay Request #1 in the amount of $166,395.91 for Kalka Construction as recommended by Rick Petricek, Project Engineer.

 **Motion** by Charles Volturo, second by Bill Martin to approve Pay Request in the amount of $166,395.91 as recommended by Rick Petricek, Project Engineer.

 **For**: Martin-yes, Kirby-yes, Scott-yes, Volturo-yes, Young-yes, Bayouth-yes

 **Against**: None

 **Motion carried**.

 **C.**  **Discussion/vote** on Contract #2, Pay Request #1 for Cherokee Pride Construction in the amount of $34,831.75.

**Motion** by Charles Volturo, second by Pat Scott to approve Pay Request in the amount of $34,831.75 as recommended by Rick Petricek, Project Engineer.

**For**: Martin-yes, Kirby-yes, Scott-yes, Volturo-yes, Young-yes, Bayouth-yes.

**Against**: None

**Motion carried**.

**D**. Ronnie Kalka with Kalka Construction and Harlan Yocham with Cherokee Pride Construction, made statements to the board of directors concerning plan documents, wording, and the interpretation of some language in the plans. The Board referred the contractors to the project engineers.

**3. Attorney Report:**

**A. Discussion/vote on** document presented and approved by Steve Harris and the City of Glenpool Attorney, regarding property owned by the Lois Kinnick Trust, located in the NE/4 of the SE/4 of Sec. 14, T17N, R12E, City of Glenpool, and County of Tulsa. The document was prepared by Mike Davis, Attorney, and approved by Lowell Peterson, City of Glenpool Attorney.

**Motion** by Bill Martin, second by Roy Kirby to accept the Agreement defining right of water service and firefighting protection as defined in the Agreement regarding property owned by the Lois Kinnick Trust, located in the NE/4 of the SE/4 of Sec. 14, T 17 N,R 12 E , City of Glenpool, County of Tulsa.

**For**: Martin-yes, Kirby-yes, Scott-yes, Volturo-yes, Young-yes, Bayouth-yes. A**gainst**: None. **Motion carried**.

**Motion** by Bill Martin, second by Pat Scott to approve Partial Release of Easement regarding property owned by the Lois Kinnick Trust, located in the NE/4 of the SE/4 of Sec. 14, T 17 N,R 12 E , City of Glenpool, County of Tulsa.

**For**: Martin-yes, Kirby-yes, Scott-yes, Volturo-yes, Young-yes, Bayouth-yes. A**gainst**: None. **Motion carried**

**4. VISITORS’ BUSINESS:** None

**5. WATER AND FIELD REPORT:**

Marty Lademann discussed the quarterly inspection of the generators. The Kellyville Road repair is complete.

**6. CONSENT AGENDA BUSINESS:**

 6a**.** Regular Meeting Minutes of 5/10/16.

 6b. Treasurer’s Report (pages 2 thru 5)

 6c. Accounts Payable Report (pages 6)

 6d. Transfer of Benefit Units & New Taps (page 7)

**Discussion/Vote:** The board members reviewed the Consent Agenda Business.

**Motion**: by Pat Scott, second by Roy Kirby to accept the Consent Agenda Business

**For**: Young-yes, Martin-yes, Kirby-yes, Bayouth-yes, Volturo-yes, Scott-yes

**Against**: None

**Motion carried**.

**7. PREVIOUSLY KNOWN BUSINESS OR OLD BUSINESS:**

1. **Discussion/Vote:** Change Order Policy Motion: by Charles Volturo second by Pat Scott to accept the Change Order Addendum as presented.

**For**: Young-yes, Martin-yes, Kirby-yes, Bayouth-yes, Volturo-yes, Scott-yes

**Against**: None

**Motion carried**.

1. **Discussion/Vote:** House onproperty at2303 E 131st ST S

**Motion:** by Bill Martin, second by Pat Scott totear down house and get the slab broken up and hauled off for $7400.00.

**For**: Young-yes, Martin-yes, Kirby-yes, Bayouth-yes, Volturo-yes, Scott-yes

**Against**: None

**Motion carried**.

**8.** **UNKNOWN BUSINESS OR NEW BUSINESS:**

**9. BOARD MEMBERS’ COMMENTS AND DISCUSSION:**

Board members discussed the Scada system and had an overview of what it is going to do.

**10. MANAGER’S REPORT:**

Dorothy reported that she and Glenpool City Manager Roger Kolman had spoken to her regarding the audit to be completed between the District and the City. Letters on the project scope and requirements were sent to qualified candidates as suggested by both entities. Only one response was received; this was from Anne Elfrink. A review of her qualifications was done by Steve Harris, and he recommended getting further clarification on one item.

The road maintenance at the Kellyville Tower has been completed, and the residents appreciated our help.

District representatives and Bixby representatives had a meeting on June 9th regarding water service to Presley Heights. All parties agreed that a shared customer arrangement, which we currently have with Glenpool, will work well in this situation. The respective lawyers of the entities will work together on a document.

We had established Spring Hill Farms as a test site to read all of the numbers on the meter; there are twenty-five meters there. We received additional monthly revenue of $52.94 by reading all of the numbers. The board members discussed gradually converting our meters over to reading all of the numbers. John Liebherr was present and said the Iperls already in the field could be done on a gradual basis, and we could begin purchasing meters that read all of the numbers. It was decided to follow this suggestion.

Stage 2 testing was done on June 13th for the second quarter of the year.

**ADJOURNMENT:**

**Motion:** There being no further business, a motion was made by Larry Bayouth and seconded by Pat Scott to adjourn the meeting at 7:55 pm.

**For**: Young-yes, Martin-yes, Kirby-yes, Scott-yes, Bayouth-yes, Volturo-yes. **Against:** None. **Motion carried.**

Minutes recorded by tape and Cindy Hubbell; reviewed by Dorothy Greek

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