CREEK COUNTY RURAL WATER DISTRICT #2

BOARD OF DIRECTORS MEETING

March 13, 2018

The meeting was called to order at 5:30 p.m. by Harvey Morris, President. The roll was called and a quorum was recognized.

**BOARD MEMBERS PRESENT:** **BOARD MEMBERS ABSENT:**

Harvey Morris, President Larry Bayouth, Secretary

Bill Martin, Vice President

Charles Volturo, Treasurer

Pat Scott, Member

Bergen Young, Member

Larry French, Member

**EMPLOYEES & GUESTS PRESENT:**

District staff: Dorothy Greek, Manager: Cindy Hubbell, Admin. Asst.: Marty Lademann, Field Supr.: Ryan Smith and Mark Mulder, Engineers, Poe and Associates:, Steve Harris, Attorney for Creek 2: Tim Fox, customer

**2. ENGINEER’S BUSINESS:**

**A.** Ryan Smith with Poe and Associates reported that he met with the Twin Mounds project manager at this office on February 22. The developer is probably going to run water lines to serve the development, but will not build a pump station and tank at this time.

B. Status of Capital Improvement funding; funds left over from the recent loan from the USDA cannot be used for the 4 new capital improvements according to Ricky Riley.

C. The water leak on Kiefer hill will require an easement to be obtained in order to fix it properly. American Leak Detection requires us to be able to shut down a section of pipe to detect a leak, which we are not able to do. Mrs. Matlock’s leak situation is still not fixed. Mr. Hinman’s leak was repaired and he came into the office to report the men did a good job fixing it.

D. **Vote/Motion:** byBill Martin, second by Charles Volturo to approve a revised easement from ONG in Sec. 4, T17N, R12E, on South 49th West Avenue, Brummett property.

**Fo**r: Martin-yes, Scott-yes, Young-yes, Volturo-yes., French-yes. **Against**: None. **Motion carried.**

**3.** Steve Harris presented copies of correspondence with the City of Glenpool attorney Lowell Peterson, concerning the annual Audit Agreement.

**4. Vote/Motion:** byBergen Young, second by Pat Scott,to accept the auditor’s Proposal Letter for fiscal year 2017-2018, the total amount of services not to exceed $3,450.00.

**Fo**r: Martin-yes, Scott-yes, Young-yes, Volturo-yes., French-yes. **Against**: None. **Motion carried.**

**5.VISITORS BUSINESS:**

None

**6. WATER AND FIELD REPORT:**

Marty Lademann: The Tulsa North feed has been operating off of the Sapulpa tower since January 17th. Kellyville feed supplied the Sapulpa area as well. The water loss report will not be accurate for 2 months, because the Tulsa North Tower was just put back in service March 6th and because of these other situations. The new water tower has been fixed. For the first time in 2 years our water system should start showing lower losses. Four significant leaks were repaired last month. Development is underway in Presley Heights, Deer Crossing and for the Shadowens line extension.

**7. CONSENT AGENDA BUSINESS:**

 7a**.** Regular Meeting Minutes of 02/13/2018 and Organizational Meeting Minutes from 02/13/2018.

 7b. Treasurer’s Report (pages 2 thru 5)

 7c. Accounts Payable Report (pages 6)

 7d. Transfer of Benefit Units & New Taps (page 7)

**Discussion/Vote:** The board members reviewed and asked questions regarding the Consent Agenda Business.

**Motion:** by Bill Martin, second by Bergen Young, to accept the Consent Agenda Business.

**For**: Martin-yes, Young-yes, Scott-yes, Volturo-yes, and French-yes. **Against**: None. **Motion carried**.

**8. PREVIOUSLY KNOWN BUSINESS OR OLD BUSINESS:**

None

**9.** **UNKNOWN BUSINESS OR NEW BUSINESS:**

Bergen Young, Pat Scott, Larry French and Dorothy Greek will be on the committee established to search for a new District Manager.

Next month we will put an item on the Agenda to approve a Budget Exception concerning the new hire.

**10. BOARD MEMBERS’ COMMENTS AND DISCUSSION:**

**11. MANAGER’S REPORT:**

Dorothy reported that we received notice from the Oklahoma Water Resources Board that our monthly loan payment is being increased by $576.67. The new monthly interest rate is 2.725%, and the monthly payment is $5,583.94. Payments on this loan are subject to change every six months.

We received notice from SJE Rhombus (telemetry system) that a representative from their company will be at our office on April 2nd. He will oversee the startup of the system, and he will help with any problems that may come up in this process.

The Board established a committee to fill the position of District Manager when Dorothy resigns, effective July 1st. Bergen Young, Pat Scott, and Larry French volunteered for the committee, and Dorothy will serve also.

Our new field employee, Tyler Graves, began work on March 5th.

 **12. ADJOURNMENT:**

**Motion:** There being no further business, a motion was made by Bill Martin and seconded by Pat Scott to adjourn the meeting at 7:25pm.

**For**: Martin-yes, Young-yes, Scott-yes, Volturo-yes, and French-yes. **Against**: None. **Motion carried**.

Minutes recorded by tape and Cindy Hubbell; reviewed by Dorothy Greek.