CREEK COUNTY RURAL WATER DISTRICT #2

BOARD OF DIRECTORS MEETING

November 14, 2017

The meeting was called to order at 5:30 p.m. by Harvey Morris, President. The roll was called and a quorum was recognized.

**BOARD MEMBERS PRESENT:** **BOARD MEMBERS ABSENT:**

Harvey Morris, President Bill Martin,Vice President, ill

Pat Scott, Secretary

Charles Volturo, Treasurer

Larry Bayouth, Member

Roy Kirby, Member

Bergen Young, Member

**EMPLOYEES & GUESTS PRESENT:**

District staff: Dorothy Greek, Manager: Cindy Hubbell, Admin. Asst.: John Leibherr, Asst Field Supt.: Ryan Smith, Engineers, Poe and Associates: Steve Harris, Attorney for Creek 2; Mark Payton, PSO; Jason Coltrane, SKW; Jennifer Kelley, Paradigm Development, Larry French and Mr. and Mrs. Vernon Brummett, members.

**2. ENGINEER’S BUSINESS:**

**A.** Ryan Smith with Poe and Associates discussed water service to a proposed Twin Mounds Subdivision consisting of 265 lots to be served by our district.

**C.** Mark Payton with PSO discussed an easement on the east side of the property located at 2303 E 131st ST., Tulsa County. Board members would like to see a sketch of where the poles and anchors will be located so as not interfere with egress and ingress of property. We do not want to have anchors on our property. We would also like verbiage stating that if the easement is ever not used, it will be abandoned.

**C.** **Vote/Motion:** by Larry Bayouth, second by Pat Scott to grant PSO an Easement for a 20ft strip of land for the amount of $8,035.00 in Sec.6, T17N, R13E, Tulsa County with the changes we have requested.

**Fo**r: Kirby-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**D.** Request from ONG for partial release of easement in the NW/4, NW/4, Sec. 4, T17N, R12E.

**D**. **Vote /Motion:** by Charles Volturo, second by Pat Scott to table request by ONG for partial release of easement in the NW/4, NW/4, Sec. 4, T17N, R12E.

**Fo**r: Kirby-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**3. PROJECT ENGINEER’S BUSINESS:**

1. **Discussion/Vote:** On pay estimate No. **13,** in the amount of $10,260.00 for Cherokee Pride, as recommended by Joy Kotey, engineer.

**Vote/Motion:**  by Charles Volturo, second by Bergen Young, to approve the pay estimate No. 13, in the amount of $10,260.00 for Cherokee Pride, as recommended by Joy Kotey, engineer.

**Fo**r: Kirby-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**4. EXECUTIVE SESSION:**

The purpose of the Executive Session relates to a monetary claim for Cherokee Pride, related to construction for the District.

**Vote /Motion:** by Charles Volturo, second by Pat Scott to enter into Executive Session.

**Fo**r: Kirby-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

Steve Harris, attorney for the District, and Cindy Hubbell were invited to stay.

**Vote /Motion:** by Roy Kirby, second by Pat Scott to end Executive Session at 7 p.m.

**Fo**r: Kirby-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

No motions made or action taken during Executive Session.

**5.VISITORS BUSINESS:**

None

**6. WATER AND FIELD REPORT:**

John Leibherr discussed water loss, leaks fixed, and re-reads.

1. Proposal from John Roberts on doing some erosion control work at the northeast corner of the property at 131st and Lewis. (Mr. Roberts was not at the meeting.)
2. **Vote** /**Motion** on allowing this work to be done.

**Motion;** by Charles Volturo, second by Larry Bayouth to not allow erosion control work to commence.

**Fo**r: Kirby-yes, Scott-yes, Bayouth-yes, Young-yes, and Volturo-yes. **Against**: None. **Motion carried**.

7**. CONSENT AGENDA BUSINESS:**

7a**.** Regular Meeting Minutes of 10/10/2017

7b. Treasurer’s Report (pages 2 thru 5)

7c. Accounts Payable Report (pages 6)

7d. Transfer of Benefit Units & New Taps (page 7)

**Discussion/Vote:** The board members reviewed and asked questions regarding the Consent Agenda Business.

**Motion:** by Bergen Young, second by Charles Volturo to accept the Consent Agenda Business.

**For**: Kirby-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**8. PREVIOUSLY KNOWN BUSINESS OR OLD BUSINESS:**

**9.** **UNKNOWN BUSINESS OR NEW BUSINESS:**

1. **Discussion/Vote** on the Annual budget for 2017/2018 as presented or revised.

**Motion;** by Roy Kirby, second by Pat Scott to approve the 2017/2018 Annual Budget as presented.

**For**: Kirby-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**10. BOARD MEMBERS’ COMMENTS AND DISCUSSION:**

**11. MANAGER’S REPORT:**

Dorothy reported that we had three members of the District register for the seat that Roy Kirby is vacating. These members are: Larry French, Monte Hannon, and Jim Pilkington. Voting will take place at our annual meeting on February 13, 2018.

Dorothy also gave her report on the Task Management items.

**ADJOURNMENT:**

**Motion:** There being no further business, a motion was made by Larry Bayouth and seconded by Roy Kirby to adjourn the meeting at 8:45 pm.

**For**: Kirby-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

Minutes recorded by tape and Cindy Hubbell; reviewed by Dorothy Greek.