CREEK COUNTY RURAL WATER DISTRICT #2

BOARD OF DIRECTORS MEETING

October 10, 2017

The meeting was called to order at 5:30 p.m. by Harvey Morris, President. The roll was called and a quorum was recognized.

**BOARD MEMBERS PRESENT:** **BOARD MEMBERS ABSENT:**

Harvey Morris, President

Bill Martin, Vice President arrived at 6:30pm

Pat Scott, Secretary

Charles Volturo, Treasurer

Larry Bayouth, Member

Roy Kirby, Member

Bergen Young, Member

**EMPLOYEES & GUESTS PRESENT:**

District staff: Dorothy Greek, Manager: Cindy Hubbell, Admin. Asst.: John Leibherr, Asst Field Supt.: Joy Kotey and Ryan Smith, Engineers, Poe and Associates: TJ Powell, Sensus: Tim Fox and Larry French, members.

**2. ENGINEER’S BUSINESS:**

**A.** Ryan reported on the Capital Planning meeting held on Sept. 27th; a list of five recommended improvements for the upcoming year 2017-2018 was presented. He also presented an all encompassing cost estimate.

 **D. Motion/vote: Motion** by Charles Volturo, second by Pat Scott to authorize Poe Engineeringto proceed with preliminary engineering work for developing bid packages on these five projects, in the amount not to exceed $46,000.00 which $6,000.00 will be fees for ODEQ.

**Fo**r: Kirby-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**E. Discussion/Vote:** on installation of a variable speed pump station at the Kellyville site. **Motion:** By Pat Scott, second by Roy Kirby, to table the purchase of 2- 40 hp variable speed motors until the next board meeting.

**Fo**r: Kirby-yes, Young-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: None. **Motion carried**.

**3. PROJECT ENGINEER’S BUSINESS:**

1. **Discussion/Vote:** On final pay estimate No. **13.** The amount listed on the Agenda for the final payment to Maguire Iron is incorrect. The amount owed to Maguire Iron for the final payment hasbeen amended to be $41,715.11 by our engineer, as approved by Poe Engineering and USDA.

**Motion:**  by Charles Volturo, second by Larry Bayouth, to approve the final pay estimate for Maguire Iron for the revised amount of $41,715.11 per Poe Engineers.

 **Fo**r: Kirby-yes, Scott-yes, Bayouth-yes, and Volturo-yes. **Against**: Young-no. **Motion carried**.

1. **Discussion/Vote** on Change Order No. 17, in the amount of $17,734.89 (a credit to the District), for Maguire Iron, as recommended by Joy Kotey, engineer.

**Motion:** by Larry Bayouth, second by Roy Kirby to approve change order No. 17 in the amount of $17,734.89, a credit to the District.

 **Fo**r: Kirby-yes, Scott-yes, Bayouth-yes, Volturo-yes. **Against**: Young-no. **Motion carried**.

1. **Discussion/Vote** on Change Order No. 18, in the amount of $9117.50 (an expense to the District) for Cherokee Pride, as recommended by Joy Kotey, engineer. This expense is a mixture of hydro mulch

and sod because of the time of the year.

 **Motion:** by Bergen Young, second by Charles Volturo, to approve Change Order No. 18, in the amount of

 $9117.50 as recommended by Joy Kotey, engineer.

 **Fo**r: Kirby-yes, Young-yes, Scott-yes, Bayouth-yes, Volturo-yes. **Against**: None. **Motion carried.**

**4.VISITORS BUSINESS:**

1. T. J. Powell, with United Technology Services, made a presentation about a fixed base system study, performed for the District that involved a tower read meter system.

 **C**. No motion/vote.

**5. WATER AND FIELD REPORT:**

John Leibherr discussed water loss, leaks fixed, and re-reads. The Sapulpa feed continues to show a water gain every month. We will investigate this further to verify customers are on the correct supplier.

Charles Volturo presented an in depth report he compiled on information about the new Tulsa North water tower.

A copy of this will be kept in the office for a permanent record.

 6**. CONSENT AGENDA BUSINESS:**

 6a**.** Regular Meeting Minutes of 09/12/2017

 6b. Treasurer’s Report (pages 2 thru 5)

 6c. Accounts Payable Report (pages 6)

 6d. Transfer of Benefit Units & New Taps (page 7)

**Discussion/Vote:** The board members reviewed and asked questions regarding the Consent Agenda Business.

**Motion:** by Bill Martin seconded Larry Bayouth to accept the Consent Agenda Business.

**For**: Kirby-yes, Young-yes, Scott-yes, Bayouth-yes, Volturo-yes, and Martin-yes. **Against**: None. **Motion carried**.

**7. PREVIOUSLY KNOWN BUSINESS OR OLD BUSINESS:**

**8.** **UNKNOWN BUSINESS OR NEW BUSINESS:**

The sale of the old Tulsa North Tower is a work in progress.

**9. BOARD MEMBERS’ COMMENTS AND DISCUSSION:**

Charles Volturo mentioned that we had tabled last month’s audit report, concerning the definition of Reserved Customers. The attorney is still working on it.

Charles also mentioned that Marty is going to schedule another flow test with Ryan and we don’t want to forget about it.

Charles Volturo, Treasurer, recommended moving funds from the Revenue Account, to the Capital Investment Acct. and Tower Maintenance Acct. Dorothy concurred.

.**10. MANAGER’S REPORT:**

Dorothy had spoken to Taylor Pate regarding the repairs needed at the Kellyville Tower. He said that he will be out to do the work on the Kellyville Tower in the next few weeks before the weather gets too cold.

A closing date has not been set on the sale of the old Tulsa North Tower. The potential buyer (Smith) has not received the necessary paperwork from T-Mobile and Cingular.

Lowell Peterson, Glenpool Attorney, and Steve Harris are working on some minor changes to our Agreement with the City of Glenpool to lessen the possibility of errors occurring with future exchanges of monthly information.

 **ADJOURNMENT:**

**Motion:** There being no further business, a motion was made by Larry Bayouth and seconded by Pat Scott to adjourn the meeting at 8:26 pm.

**For**: Kirby-yes, Young-yes, Scott-yes, Bayouth-yes, Volturo-yes, and Martin-yes. **Against**: None. **Motion carried**.

Minutes recorded by tape and Cindy Hubbell; reviewed by Dorothy Greek.