

**NOTICE**  
**CREEK COUNTY RURAL WATER DISTRICT #2**  
**BOARD OF DIRECTORS MEETING**

January 14, 2025 @ 5:30 p.m.  
Water District Office -2425 W 121st ST S. Jenks, OK.  
½ mile West of HWY 75 on HWY 117  
PLEASE TURN OFF CELL PHONES

**A G E N D A**

**1. Call to order:**

Roll call: Kirby 2024, Bayouth 2024, Volturo 2022,  
Martin 2022, Morris 2022, Pilkington 2023, Beasley 2023.

**2. Engineer's Business:**

**2A.** Ryan Smith will discuss the Engineers Report.

**2B.** Ryan will answer any questions the Board may have concerning the status of various projects in the district.

**2C. Discussion/vote:** to take action concerning the DWSRF Bixby Zone Disbursement Request No.18 in the amount of \$448,995.31. Authorizing payment to Cook's Consulting for \$434,465.54, to Poe Engineering for \$14,529.77, and authorize Board President Harvey Morris, and District Mgr. Cindy Hubbell, to sign the Disbursement Request.

**2D. Vote/motion:** to take action concerning **Individual Project Order Number Five**, describing a specific agreement between Kimley-Horn and Associates, Inc. and Creek County RWD#2 for the Total Lump Sum Labor Fee of \$255,200.00  
In accordance with the terms of the Master Agreement for Continuing Professional Services dated March 14th, 2023.

The Project Name is Creek County RWD #2 2025 CIP, which includes:

1. Two waterlines in the Town of Kiefer, one along Indiana Ave. (from Stark to Bell Street) and on Warren Street from Indiana Ave, to the existing 8" waterline.
2. Waterline along 81<sup>st</sup> Street from 43<sup>rd</sup> to 33<sup>rd</sup> W. Ave.
3. Removal of existing parking lot and replacement with proposed concrete parking lot.
4. Removal and replacement of interior and exterior paint on the Tulsa South Tower.

### Fee and Expenses

Kimley-Horn will perform the services in Tasks 1 - 5 for the total lump sum labor fee below. Individual task amounts are informational only. In addition to the lump sum labor fee, direct reimbursable expenses such as express delivery services, fees, air travel, and other direct expenses will be billed at 1.15 times cost. All permitting, application, and similar project fees will be paid directly by the Client.

Task 1 Waterline Design and Permitting \$ 78,200.00  
Task 2 Parking Lot Design and Permitting \$ 38,300.00  
Task 3 Water Tower Painting Design and Permitting \$ 18,300.00  
Task 4 Construction Phase Services \$ 26,200.00  
Task 5 Construction Observation \$ 94,200.00

Total Lump Sum Labor Fee \$255,200.00

### **3. Old Business:**

#### **4. Visitors Business: None**

#### **5. Water and Field Report:**

**5A.** Matt Foreman will discuss the monthly Field Report.

**5B. Vote/motion:** to establish a Development Flushing Rate in the amount of \$18.50 per 1000 gallons.

**5C. Vote/motion:** to take action concerning the request by Tyler Mills to allow placement of a water meter and a private line in a private easement to serve his property at 15462 Lonestar Road. Currently there is not a water line adjacent to his property.

#### **6. Discussion/vote: on Consent Agenda Business:**

**6A.** Regular Meeting Minutes from December 10, 2024.

**6B.** Treasurer's Report (pages 2 thru 5)

**6C.** Accounts Payable Report (page 6)

**6D.** Transfer of Benefit Units & New Taps (page 7)

#### **7. Manager's Report:**

#### **8. New or Unknown Business:**

#### **9. Board Members' Comments and Discussion:**

#### **10. Adjournment:**

10A. Vote/motion: to adjourn.

THIS NOTICE OF MEETING AND AGENDA WAS POSTED ON THE FRONT DOOR  
OF THE OFFICE OF CREEK COUNTY RURAL WATER DISTRICT #2,  
ON

\_\_\_\_\_, AT (TIME) \_\_\_\_\_.