

NOTICE  
**CREEK COUNTY RURAL WATER DISTRICT #2**  
**BOARD OF DIRECTORS MEETING**

June 11, 2024 @ 5:30 p.m.  
Water District Office -2425 W 121st ST S. Jenks, OK.  
½ mile West of HWY 75 on HWY 117  
PLEASE TURN OFF CELL PHONES

**A G E N D A**

**1. Call to order:**

Roll call: Kirby 2024, Bayouth 2024, Volturo 2022,  
Martin 2022, Morris 2022, Pilkington 2023, Beasley 2023.

**2. Engineer's Business:**

**2A.** Ryan Smith will discuss the Engineers Report.

**2B.** Ryan will answer any questions the Board may have concerning the status of various projects in the district.

**2C. Discussion/vote:** to take action concerning the DWSRF Bixby Zone Disbursement Request No.11 in the amount of \$506,830.04. Authorizing payment to Cook's Consulting for \$480,245.95, to Poe Engineering for \$27,584.09, and authorize Board President Harvey Morris and District Mgr. Cindy Hubbell, to sign the Disbursement Request.

**2D. Discussion/vote:** to take action concerning our engineer's recommendation to award the 2024 Capital Improvement Project to Shrum Excavation for the amount of \$166,204.00 and authorize Board President Harvey Morris to sign the contract.

**2E. Discussion/vote:** to take action concerning upgrading the Pine Ridge off-site water line from 8" to 12" and for Creek 2 to pay the difference in cost of \$69,708, funded from our Capital funds. The developer is therefore responsible for the 8"-line costs of \$299,950. And to authorize the payment of \$69,708.00 to the developer's contractor HD Dirtworks, LLC, to pay for this upgrade.

**2F. Discussion/vote:** to take action concerning entering into a Utility Relocation Agreement with Tulsa County to relocate the 2" waterline on 91<sup>st</sup> Street to accommodate the roadway improvements. Tulsa County will pay 100% of the relocation costs totaling \$289,775.00 and authorize Board President Harvey Morris and District Manager Cindy Hubbell to sign the contract.

**2G. Discussion/vote:** to take action concerning Individual Project Order Number Four, an engineering and construction services and inspection agreement with Kimley-Horn to perform the 91<sup>st</sup> Relocations in item 2F. above, for a cost not to exceed \$116,900.00. and authorize Board President Harvey Morris to sign the agreement.

This fee is covered in the agenda item above in which Tulsa County is covering 100%.

**3. Visitors Business: None**

**4. Water and Field Report:**

**4A.** Matt Foreman will discuss the monthly Field Report.

**5. Old Business:**

**5A. Discussion/vote:** to take action concerning repairing or replacement of parking lot and driveway.

**6. Discussion/vote: on Consent Agenda Business:**

**6A.** Regular Meeting Minutes from May 14, 2024.

**6B.** Treasurer's Report (pages 2 thru 5)

**6C.** Accounts Payable Report (page 6)

**6D.** Transfer of Benefit Units & New Taps (page 7)

**7. Manager's Report:**

**7A. Discussion/vote:** to approve a contract with Glatfelter Public Practice. A Division of Glatfelter Insurance Group for the Insurance Package Policy GPNU-PF-0014147-04. In the amount of \$71,367.00. Effective: June 1,2024 through June 1,2025. Presented by Tom Kennedy of Rich and Cartmill, Inc.

**8. New or Unknown Business:**

**8A. Discussion/vote:** to take action concerning raising the monthly board member expense reimbursement from \$45.00 to \$100.00.

**9. Board Members' Comments and Discussion:**

**10. Adjournment:**

**10A. Vote/motion:** to adjourn.

**THIS NOTICE OF MEETING AND AGENDA WAS POSTED ON THE FRONT DOOR OF THE OFFICE OF CREEK COUNTY RURAL WATER DISTRICT #2, ON \_\_\_\_\_, AT (TIME) \_\_\_\_\_.**