

**NOTICE**  
**CREEK COUNTY RURAL WATER DISTRICT #2**  
**BOARD OF DIRECTORS MEETING**

November 12, 2024 @ 5:30 p.m.

Water District Office -2425 W 121st ST S. Jenks, OK.

½ mile West of HWY 75 on HWY 117

PLEASE TURN OFF CELL PHONES

**A G E N D A**

**1. Call to order:**

Roll call: Kirby 2024, Bayouth 2024, Volturo 2022,  
Martin 2022, Morris 2022, Pilkington 2023, Beasley 2023.

**2. Engineer's Business:**

**2A.** Ryan Smith will discuss the Engineers Report.

**2B.** Ryan will answer any questions the Board may have concerning the status of various projects in the district.

**2C. Discussion/vote:** to take action concerning the DWSRF Bixby Zone Disbursement Request No.16 in the amount of \$299,864.21. Authorizing payment to Cook's Consulting for \$274,583.15, to Poe Engineering for \$25,281.06 and authorize Board President Harvey Morris, and District Mgr. Cindy Hubbell, to sign the Disbursement Request.

**2D. Discussion/vote:** to approve Permit No. WL000019240823 for the construction of 4045 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the Barrett Ridge Estates Waterline, Creek County, Oklahoma.

**2E. Discussion/vote:** to approve Permit No. WL000072240797 for the construction of 1,840 linear feet of four (4) inch PVC potable water line and all appurtenances to serve the South Elm Street Widening, Phase 1- West 121<sup>st</sup> St. South to West 111th St. South, Tulsa County, Oklahoma.

### **3. Old Business:**

**3A. Discussion/motion:** to take action to accept payment from Tulsa County, or another entity for which the District's Judgment is being assigned, to Creek County Rural Water District #2 for the District's tort claim in the amount of \$29,729.74 in exchange for a release of all claims by the District related to the February 2024 stop work order and the permitting process which followed that specific work order as set forth in Tulsa County District Court Case No. CJ-2024-4048. Noting that the district is not required to obtain permits from Tulsa County and to authorize Board President Harvey Morris and any other Board members and/or staff of the District, including the District's legal counsel, to sign the Assignment of Judgment and to take all actions needed to resolve this matter with Tulsa County.

**3B. Vote/motion:** to accept the Independent Accountant's Report on Applying Agreed-Upon Procedures from Elfrink & Associates, as required by the Agreement of Compromise, Settlement & Release entered between the users, The City of Glenpool, and Creek County RWD#2. The audit period is July 1, 2023 through June 30, 2024.

### **4. Visitors Business: None**

### **5. Water and Field Report:**

**5A.** Matt Foreman will discuss the monthly Field Report.

### **6. Discussion/vote: on Consent Agenda Business:**

**6A.** Regular Meeting Minutes from October 8, 2024.

**6B.** Treasurer's Report (pages 2 thru 5)

**6C.** Accounts Payable Report (page 6)

**6D.** Transfer of Benefit Units & New Taps (page 7)

**7.** Presentation and discussion of Annual Budget for 2024-2025, as prepared by the Budget Committee, also for discussion is the Annual Rebalance of Bank Accounts to include:

A Transfer of \$1,300,000.00 from Repurchased Revenue Acct. into the Repurchased Capital Inv. Acct.

The ending balance in Capital RP will be \$3,122,655.00.

The ending balance in Revenue RP will be \$412,803.00

A Transfer of \$100,000.00 from the Short-lived Assets Acct. into the Tower Maintenance Acct.

The balance in Tower Maintenance Acct. will be \$749,908.00.

The balance in Short-Lived Assets Acct. will be \$421,375.00.

**7A. Vote/motion:** to approve Budget Committee recommendations to transfer funds as outlined above.

**7B.** Discussion and questions by the Board Members on the Budget.

**7C.** Review of proposed rate increase of \$.10 per thousand gallons from \$6.35 to \$6.45 per 1000/gal up to 50,000/gal for over 50,000/gal up to 100,000/gal from \$7.35 to \$7.45 per 1000/gal. and for over 100,000/gal from \$8.35 to \$8.45 per 1000/gal.

**7D. Vote/motion:** to approve the Budget Committee recommended Rate increase for the year 2024/2025.

**7E. Vote/motion:** to approve the Annual Budget for 2024/2025 as presented or revised.

**8. Manager's Report:**

**9. New or Unknown Business:**

**10. Board Members' Comments and Discussion:**

**11. Adjournment:**

**11A. Vote/motion:** to adjourn.

**THIS NOTICE OF MEETING AND AGENDA WAS POSTED ON THE FRONT DOOR OF THE OFFICE OF CREEK COUNTY RURAL WATER DISTRICT #2,  
ON**

\_\_\_\_\_, AT (TIME) \_\_\_\_\_.