

**NOTICE**  
**CREEK COUNTY RURAL WATER DISTRICT #2**  
**BOARD OF DIRECTORS' MEETING**

September 16, 2025 @ 5:30 p.m.

Water District Office -2425 W 121st ST S. Jenks, OK.

½ mile West of HWY 75 on HWY 117

PLEASE TURN OFF CELL PHONES

**A G E N D A**

**1. Call to order:**

Roll call: Bayouth 2024, Volturo 2025, Martin 2025, Morris 2025, Beasley 2023.

**2. Engineer's Business:**

**2A.** Ryan Smith will discuss the Engineers Report.

**2B.** Ryan will answer any questions the Board may have concerning the status of various projects in the district.

**2C. Discussion/vote:** to approve, amend, or deny the DWSRF Bixby Zone Disbursement Request No.26 in the amount of \$29,683.33. Authorizing payment to Poe Engineering for \$29,683.33, and authorize Board President Harvey Morris, and District Mgr. Cindy Hubbell, to sign the Disbursement Request.  
(Also see #4A Old Business)

**2D. Discussion/vote:** to approve, amend, or deny the 2025 Capital Improvements - Parking Lot Contractor Pay Request #1, in the amount of \$36,381.20.

**2E. Discussion/vote:** to approve, amend, or deny the **CCRWD#2: Procedure for Developing a Capital Project that Requires Engineering Development.**  
The objective is to improve Transparency of Scope and Cost.

**2F. Discussion/vote:** to approve, amend, or deny Permit No. WL000019250784 for the construction of 44 linear feet of (3)inch, 418 linear feet of six(6)inch,654 linear feet of eight(8)inch,4,208 linear feet of ten(10)inch PVC, 131 linear feet of (12)inch HDPE potable water lines and all appurtenances to serve the 2025 Capital Improvements, W 81<sup>st</sup> St and S 33<sup>rd</sup> W Ave & Indiana Ave and S Stark St, Creek County, Oklahoma.

**3. Visitors Business:**

A. Diane Belcher requests to speak to the board concerning her water meter, leaks and high-water consumption.

**4. Old Business: Tabled from previous meeting.**

**4A. Discussion/vote:** to approve, amend, or deny the authorization of the DEQ to de-obligate any remaining undrawn funds in the Drinking Water State Revolving Fund, Bixby Zone Project Loan #ORF-19-0015-DW. The total amount of the Loan Budget was \$13,140,000.00, the total amount spent was \$12,450,260.37, "including the \$1,000,000 Grant money.". Also to authorize the President and Secretary of the Board to sign any documents necessary to accomplish the de-obligation of DWSRF excess funds.

**5. Water and Field Report:**

**5A.** Matt Foreman will discuss the monthly Field Report.

**5B. Discussion/vote:** to approve, amend, or deny payment to Core and Main for the purchase of 288-3/4" Neptune Meters and 445-1" Neptune Meters to replenish inventory, for \$133,440.00.

**6. Discussion/vote:** to approve, amend, or deny the Business Consent Agenda:

**6A.** Regular Meeting Minutes from August 12, 2025.

**6B.** Treasurer's Report (pages 2 through 5)

**6C.** Accounts Payable Report (page 6)

**6D.** Transfer of Benefit Units & New Taps (page 7)

**7. Business Not Previously Considered:**

**7A. Discussion and possible action:** Concerning Generator for the New Berry Pump.

**8. Manager's Report:**

**9. New or Unknown Business:**

**10. Board Members' Comments and Discussion:**

**11. Adjournment:**

**11A. Vote/motion:** to adjourn.

**THIS NOTICE OF MEETING AND AGENDA WAS POSTED ON THE FRONT DOOR OF THE OFFICE OF CREEK COUNTY RURAL WATER DISTRICT #2, ON**

\_\_\_\_\_, AT (TIME) \_\_\_\_\_.