

NOTICE  
CREEK COUNTY RURAL WATER DISTRICT #2  
BOARD OF DIRECTORS MEETING  
February 13, 2024 @ 5:30 p.m.  
Water District Office -2425 W 121<sup>st</sup> ST S. Jenks, OK.  
½ mile West of HWY 75 on HWY 117  
**PLEASE TURN OFF CELL PHONES**

**A G E N D A**

**1. Call to order:**

Roll call: Kirby 2021, Bayouth 2021, Volturo 2022,  
Martin 2022, Morris 2022, Pilkington 2023, Beasley 2023.

**2. Engineer's Business:**

**2A.** Ryan Smith will discuss the Engineers Report.

**2B.** Ryan will answer any questions the Board may have concerning the status of various projects in the district.

**2C. Discussion/vote:** to approve the DWSRF Bixby Zone Disbursement Request No.7 in the amount of \$178,526.36. Authorizing payment to Cook's Consulting for \$129,822.26, to Poe Engineering for \$39,693.10 and for Reimbursement for Electrical Upgrades to Tower Site, East Central Electric Cooperative, Work Order 23113030, in the amount of \$9,011.00 and authorize Board President Harvey Morris, and District Mgr. Cindy Hubbell, to sign the Disbursement Request.

**2D. Discussion/vote:** to execute a utility relocation agreement with ODOT for the US75A roadway improvements project between Kiefer and Mounds. Agreement to include either like-in-kind relocation of facilities for no costs to the District or betterment to 6" for a cost of approximately \$334,000.00 and authorize the Board President Harvey Morris, to sign the ODOT agreement.

**3. Visitors Business:**

**3A.** Eric Bledsoe, CPA, with Bledsoe, Hewitt & Gulleson CPA, PLLLP., will be present to discuss the 2022-2023 Audit.

**3B.** Questions/remarks from board members.

**3C. Vote/motion:** to approve Audit as presented or revised.

**3D. Discussion/vote:** to approve the offer of bid from Bledsoe, Hewitt & Gulleson C.P.A., PLLLP, to provide our audit for the year ending November 30, 2024 for the fee not to exceed \$8,000.00.

**3F. Discussion/vote:** Josean Perez, Director of Real Estate, Foresight Communications, would like to discuss a 50'X50' lease with Vertical Bridge, to place a 150' Monopole Cell Tower Structure on the Northeast corner of our property. They are offering \$800.00 a month with a 1.4% annual escalator.

**4. Water and Field Report:**

**4A.** Matt Foreman will discuss the monthly Field Report, also a trial 4-day, 10-hour, work week for the field crew.

**4B. Discussion/vote:** to approve a bid from Tulsa Divers for repair and cleaning of the Kellyville Tower \$8150.00 and the Sapulpa Tower \$8150.00 a total of \$16,300.00.

**5. Old Business:**

**5A. Vote/motion:** to approve and authorize Board Officers, Harvey Morris, Charles Volturo, and District Manager Cindy Hubbell to sign a Central Bank C.D. signature card. To transfer funds from an existing Money Market Checking Account into a Certificate of Deposit.

**6. Discussion/vote:** on Consent Agenda Business:

**6A.** Regular Meeting Minutes from January 9, 2024.

**6B.** Treasurer's Report (pages 2 thru 5)

**6C.** Accounts Payable Report (page 6)

**6D.** Transfer of Benefit Units & New Taps (page 7)

**7. Manager's Report:**

**8. New or Unknown Business:**

**9. Board Members' Comments and Discussion:**

**10. Adjournment:**

**10A. Vote/motion:** to adjourn.

**THIS NOTICE OF MEETING AND AGENDA WAS POSTED ON THE FRONT DOOR OF THE OFFICE OF CREEK COUNTY RURAL WATER DISTRICT #2, ON**

\_\_\_\_\_, AT (TIME) \_\_\_\_\_.